



JOB OPPORTUNITY

CALIFORNIA STATE DEPARTMENT OF INSURANCE

REVISED

REVISED

INSURANCE EXAMINER

\$2,903-\$4,155*

Field Examination Division

300 S. Spring Street, Los Angeles

RESPONSIBILITIES:

Under supervision, the incumbent will assist in the financial examinations (audits) of insurance companies to determine their financial status, solvency, and the legality and propriety of their operations; analyze insurers' financial statements and actuarial statistics to determine financial condition and propriety of reporting; and do other work as required.

When conducting examinations of insurers, the insurance examiner must travel to an insurer's place of location. The insurance examiner will be expected to travel out-of-state to examine the books and records of certain California insurance companies.

DESIRABLE QUALIFICATIONS:

- Possess accounting knowledge and experience, and the ability to interpret and analyze financial statements.
- Have excellent verbal and written communication skills.
- Ability to work as a team member; be flexible and responsive to various tasks assigned; be able to function in a multi-cultural environment.
- Experience in the use of various computer programs, e.g. Microsoft Word, Excel, Access, etc.

WHO MAY APPLY:

Applications will be accepted from current State employees at the Insurance Examiner level, those within transfer range, or individuals who have list eligibility. Training and Development Assignments may be considered for certain classifications only if necessitated for recruitment purposes. All applications will be reviewed; however, only the most qualified candidates will be interviewed. Applicants currently on SROA lists or employed by a surplus department are encouraged to apply. ***All applicants must clearly indicate the basis of their eligibility (i.e. SROA, surplus, reemployment, reinstatement, transfer, or list eligibility) on the state application.***

APPLICATION PROCEDURE:

Send a completed standard State of California application to Shari Yamamoto, Department of Insurance - Human Resources Management Bureau, 300 Capitol Mall, 13th Floor, Sacramento, CA 95814. **Please indicate "IE, #351-4420-XXX" on the State application.** For additional information, please call (916) 492-3418.

FINAL FILING DATE: UNTIL FILLED

***Recruitment Hiring-Above-Minimum rate included**

NOTE: Interested individuals, including list eligibles, must submit applications by the final filing date in order to be considered for this position.

DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD

at10/12/00